August 12, 2024



The Regular Monthly Turin Town Board Meeting was called to order at 6:01 p.m. by Supervisor Gillette.

Those present were:

Jane Gillette-Supervisor	Angie Kimball -CTHC Circuit Rider
Edward Koss-Councilmember	Joshua Leviker-Legislator/Mayor
Linda Galarneau-Councilmember-Absent	Lydia Wojnowski-Councilmember
Moses Beiler-Councilmember	Sheena Dickinson-Clerk/Collector
John Karelus-Hgwy. St.	Kaitlyn Matthews-Village Resident
Dan Szalach-PB Chairman	Robb Matthews-Village Resident
Paul Dickinson-Highway MEO	Carrie Kubinski-Justice
Rivver Tourville-Highway MEO	Tom Farr-Turin Cemetery Assoc.
Karen Shaw-Town Assessor	Andrew Place-Town Resident

THIS MEETING WAS PARTIALLY RECORDED-BATTERIES DIED

PUBLIC COMMENT:

Tom Farr: The Town Board had asked Mr. Farr, Turin Cemetery Association's past President to attend the meeting to present him with a plaque in appreciation of his many years and time dedicated to the Turin Cemetery Association.

Angie Kimball- CTHC Circuit Rider: Angie spoke about upcoming trainings and webinars that are available. She stated that the Commission is still looking for new staff and reminded the Board of the upcoming Tug Hill Commission Annual dinner being held at the Hayloft Moonshine Farm in Port Leyden in September. A report was emailed to the Clerk previously.

Joshua Leviker:

-An Engineering Firm and representative from CME (the boring company) will be on site to finish up the borings and he spoke about the meeting between the Village and Town regarding the new Water District/Responsibilities.

-Naturally Lewis is paying for Turin to receive an Art Mural, asked the Board to think about location/what the mural should be of.

-Josh wanted to thank the Salmon Family, the Fire Department and the Village on the installation of the new sign and story walk trail in the Village Park.

-Coughlin Printing/website/emails-Josh spoke how it would be nice for the Village and Town to share a website with tabs and the County is offering grant money to get this started and also General Codes. He stated a meeting between Cassandra Buell and the Village/Town would be good.

-The furnace at the Municipal Building will be serviced by Millers Heating soon.

-Still working on the Dam/WQUP Grant. Can take up to two years.

-Josh spoke with Johnson Controls Security Systems-If they cannot fix the current one Josh is demanding a new system. He will be in contact with the company further this week.

-There will be a public hearing on the design of East/West Main Streets this winter.

-The Blue house behind the Municipal Building now belongs to the County and will be out to bid for demolition before winter. There were also two other properties cited for junk.

-Ryan Piche, County Manager, official last day is September 13th. Tim Hunt has been appointed to take his place and Tim Hunt's position is being advertised.

MINUTES: The minutes from the July 8th, 2024 Regular Meeting had been dispersed previously to all Board Members and Supervisor by Clerk Dickinson. A motion approving these minutes was made by Councilmember Wojnowski, a second by Councilmember Koss; all in favor, motion carried.

CORRESPONDENCE:

- All Councilmembers received a copy of the Tug Hill Times and August Announcements.

-Received a postcard from Mark Walczyk checking in and giving the Board his best.

-Supervisor Gillette and Councilmember Beiler attended the Budget Meeting in Altmar with Laird Petrie as speaker. Supervisor Gillette stated that the tax cap is once again set at 2%.

-Supervisor Gillette, Deputy Wojnowski, Clerk Dickinson, Highway Superintendent Karelus, Deputy Superintendent Dickinson, Mayor Leviker and Barton & Loguidice all met and went over the draft project maps and who is responsible for what. It was recommended that some of the Town Highway men get water certified so that they can legally work on the water lines. The Town will have to pay for their training and there is a stipend that typically goes along with the extra responsibility. Superintendent Karelus and Deputy Superintendent Dickinson want further details on the training and stipend information.

-There is a rabies clinic September 17, 2024 from 7-8pm at the Lewis County Fairgrounds.

-Taylor McKinney, Project Specialist from the Tug Hill Commission has the Salt/Sand Shed grant completed and submitted and will hopefully hear back around the beginning of next year.

-See above under Josh Leviker for security system update.

REPORTS:

SUPERVISOR: -Copies of the financials for July 2024 and bank statements were provided by the accountant.

-Budget Schedule:

-Department Heads must submit requests with estimates of expenditures/raises for their department by August 26, 2024.

-Supervisor Gillette and Deputy Wojnowski will meet with CPA on September 4, 2024.

-Special Meeting to present the Tentative Budget on September 23, 2024.

-Tentative Budget approved to Preliminary Budget at Regular Meeting on October 14, 2024.

-Public Hearing on Preliminary Budget on October 28, 2024.

-Adoption of the Preliminary to Final Budget at Regular Meeting on November 11, 2024.

-Supervisor Gillette asked Planning Board Chair, Dan Szalach, to attend to give an update on the solar law revisions. There was a brief discussion.

-The new F-550 dump truck will be delivered soon and the 7-year loan paperwork has been finished.

CLERK: Presented the monthly Clerk Report for July 2024. There were no questions at that time. A motion to accept the July clerk report was made by Councilmember Beiler, a second by Councilmember Koss; all in favor, motion carried.

JUSTICE: The summary of cases for the months of June and July 2024 had been provided and a motion accepting these reports was made by Councilmember Wojnowski, a second by Councilmember Beiler; all in favor, motion carried. Justice Kubinski stated that she would like to apply for the upcoming JCAP Grant to update some of the furniture in the court room. **Resolution 2024-18 Board Approval of the JCAP Application**: A motion was made by Councilmember Wojnowski to approve the Justice's JCAP Grant application in the amount of up to $30,000.00 in the 2024-2025 grant cycle. A second by Councilmember Koss; all in favor, motion carried.

HIGHWAY SUPERINTENDENT: The abstract for the month was provided. Highway Superintendent Karelus also stated the work that was done during the month and that he submitted CHIPS paperwork. Karelus stated that the toolbox at the Barn is old and the drawers will not slide in and out anymore. He looked into repairing the slides but for the cost you can get a new larger tool box from Harbor Freight. A motion in favor of Karelus purchasing a new tool box was made by Councilmember Wojnowski, a second by Councilmember Koss; all in favor, motion carried.

OLD BUSINESS:

-Turin Cemetery Association has a new President, Lynnette Parker, and Rivver Tourville is taking care of the lawn maintenance.

NEW BUSINESS:

-Karen Shaw, Town Assessor, requested that the Town pay for a portion of her NYS Fall Conference admission. It will be split between the four Towns she works for and will cost each Town $150.00. A motion approving this request was made by Councilmember Koss, a second by Councilmember Beiler; all in favor, motion carried.

-Angie Kimball went over several things including the next step in Classification of Low Volume Rural Town Roads. The Board has the Local Law to look over and can set a public hearing at next months meeting to continue the process. Angie also gave the Board a copy of the new inter-municipal agreement to jointly administer a Zoning Board of Appeals with new Towns/Villages that would like to

join. They would break the original IMA and split the Towns/Villages into two groups and this would not take effect until January 2025. The Board will be asked to approve this new IMA once it is completed. She also gave the Board a copy of a draft Mini Comp Plan/Land Use Policy to look over. The current Comp Plan is from 1981 and the Commission has been working on updating these Comp Plans for several Towns. Once the Board looks it over and approves it a resolution will need to be done to approve it as the new Town Comp Plan.

- **Resolution 2024-19**: A motion authorizing the following budget transfers/modifications in the General and Highway Account was made by Councilmember Wojnowski, a second by Councilmember Beiler; all in favor, motion carried.

ACCOUNT	INCREASE	DECREASE	
Unallocated Insurance-A1910.4	A1910.4-$658.00	599N Appr. Fund Balance-$658.00	
Unemployment Insurance-A9050.8	A9050.8-$63.09	A9040.8-$63.09	
Equipment-5130.2	5130.2-$5,900.00	5130.4 Machinery Cont.-$5,900.00	

EXECUTIVE SESSION: A motion to enter into Executive Session to discuss a Personnel Matter was made by Councilmember Wojnowski at 7:08pm. A second by Councilmember Koss; all in favor, motion carried. A motion to come out of Executive Session at 7:32pm was made by Councilmember Beiler, a second by Councilmember Koss; all in favor, motion carried. A motion to accept the resignation of Councilmember Ed Koss was made by Councilmember Wojnowski, a second by Councilmember Beiler; all in favor, motion carried.

MOTION FOR PAYMENT OF VOUCHERS:

A motion by Councilmember Wojnowski to pay vouchers (General Fund 203-225=$8,979.78, Highway Fund 97-106=$9,293.22 and Water District No. 2 Fund 1-4=$22,887.22), a second by Councilmember Beiler; all in favor, motion carried.

With no further business to attend to, a motion was made by Councilmember Beiler to adjourn. A second was made by Councilmember Koss; all in favor, meeting was adjourned at 7:53 p.m.

Next regular meeting to be held on Monday, September 9th, 2024 at 6:00 p.m.

Respectfully Submitted,

Sheena L. Dickinson, Town Clerk